

## CHINESE LANGUAGE TEACHERS QUALIFICATIONS

We need **traditional Chinese language teacher** and **substitute simplified Chinese language teacher**.

- Minimum 3 years of experiences in teaching Chinese language
- Chinese as your first language preferred. Must be proficient in English.
- B.A. or master degree in English, Chinese language, or education (or equivalent degree or working experiences)
- Must be willing to record class instruction and email students after each class to help them review at home (we will show you easy instruction on recording and downloading recording files).
- Simplified Chinese teacher's job is to cover for our current teacher's absence or sessions in which our current teacher cannot teach. We will keep substitute teachers updated about working schedule.
- Traditional Chinese teacher must work the following hours (schedule might be subject to change pending on demand):

<p><b>Year-round</b> (1/1 – 3/28, 4/9 or 4/17 – 6/6 or 6/14, 8/21 or 8/28 – 12/31)</p>	<p>A few classes during after school hours on any weekdays on which classrooms are available</p> <p>Afterschool hours: <b><i>M, W 1pm – 9pm, Tu 3pm – 9pm, Th 2pm – 9pm, F 3:30pm – 7:30pm</i></b></p> <p>Saturday 9am – 3pm or Sunday 9am – 5pm</p>
<p><b>Spring camp</b> (3/29 – 4/9 or 4/16 pending on demand)</p> <p><b>Summer camp</b> (6/7 or 6/14 – 8/20 or 8/27 pending on demand)</p>	<p>Must keep year-round schedule above</p> <p>M – F 8:30am – 12pm or 12:30pm – 3:30pm</p>
<p><b>Must be willing to work on major holidays</b> (except 11/25 and 12/24). The schedule above might be subject to change based on demand of our class.</p>	

- Must be willing to help marketing, administration work, selling art supplies or products online or in-store, clean up classroom, and vacuum.
- Able to host birthday party with painting themes for age 4 through adults on weekends, mostly Sundays (party of 15 people and more) a big plus yet not necessary!

